



Highlands Golf Club is a member's owned private club, founded in 1929. Located in Edmonton, Alberta, the golf course is situated in the beautiful North Saskatchewan River Valley, just minutes east of the downtown core. At just over 6,400 yards long and playing to a par 71 with a rating of 70.9, the course is an enjoyable test of golfing skill.

The Highlands Golf Club is looking for the services of an Assistant/ Associate Golf Professional. The successful applicant reports directly to the Head Professional and works with a Pro Shop team consisting of PGA of Canada Professionals, seasonal Pro Shop Assistants, and various part time staff. Highlands is looking for an individual who is highly motivated, conducts themselves with integrity and respect, and who knows the importance of providing outstanding customer service in all aspects of the golf industry.

**Responsibilities include but not limited to:**

- Assisting in the creation and presentation of a Pro Shop that creates a warm, welcoming feeling for members/guests.
- Managing our Member Services/ Pro Shop team.
- Assisting in Club and Outside Golf events including organization, promotion, scoring, handicapping and prize presentation.
- Support fellow team members with execution of weekly leagues. (Men's, Senior, Ladies, and Junior's)
- Support in offering and maintaining our active Junior Program.
- Inventory Management
- Attend regularly scheduled Pro Shop staff meetings.
- Teaching and club fitting using Foresight simulator technology.

**Qualifications:**

- Member in good standing with the PGA of Canada.
- Must have a passion for people and service excellence.
- Strong passion for teaching and club fitting.
- Jonas POS system, Golf Genius Event Software, and Club Unity experience would be considered an asset.
- Self-motivated and strong communication skills.
- Goal Oriented and career focused.

**Salary and Benefits:**

- Monthly Salary: \$3,700 to 4,500 per month (10-12 Month Contract)
- Benefits to include PGA of Canada dues, equipment and clothing package, tournament allowance, professional development allowance, 90% lesson revenue, and meal allowance.

**Start Date: To be determined based on the successful candidate.**

**Please apply with cover letter and resume to:**

Taylor Van Tighem – Head Golf Professional

Highlands Golf Club  
6603 Ada Boulevard  
Edmonton, AB T5W 4N5  
Phone: (587) 855 8279  
Email: [taylor@highlandsgolfclub.com](mailto:taylor@highlandsgolfclub.com)

**Deadline for applications is January 2<sup>nd</sup>, 2026. Posting will close sooner if a successful candidate is hired**

**We thank all applicants for their interest; however, only those selected for an interview will be contacted.**