



D'Arcy Ranch Golf Club
Assistant/Associate Professional

D'Arcy Ranch Golf Club is a very busy public golf course located 15 minutes south of Calgary in the town of Okotoks. We are looking for an energetic individual who excels in a busy environment. The successful applicant will be actively involved in all aspects of the day-to-day golf shop operations.

Our ideal candidate should possess excellent organizational, personal skills, and deliver a high level of Customer Service.

D'Arcy Ranch Golf Club is totally a public Golf Course and strives to make all customers feel like they are a Member for the day.

Key Responsibilities:

- Merchandising of Golf Shop
- League Coordinator
- Backshop Supervisor
- Junior Program
- Lesson Program
- Corporate Sales
- Staff Scheduling
- Staff Training
- Rental Program
- Social Media
- Demo Days
- Golf Canada Memberships
- Concur with Tournament Coordinator
- Tee time reservations

Compensation Package:

- 9-Month Contract – negotiable
- Salary Range \$3400 - \$4200 – based on qualifications
- Tournament Allowance
- Education Allowance
- Clothing Program
- Meal Program
- Equipment Program
- Bonus is based on individuals and companies performance
- PGA Dues paid at completion of contract

Closing Date January 15, 2019

Please email cover letter and resume to:
Tim Watt – General Manager/Head Professional
PH: 403-938-4455
Email: timw@darcyranchgolf.com