



# **COTTONWOOD GOLF & COUNTRY CLUB**

## **ASSISTANT/ASSOCIATE GOLF PROFESSIONAL**

The Cottonwood Golf & Country Club is seeking the services of a dynamic and personable Assistant or Associate Golf Professional to join our team for the 2026 golf season and beyond.

Cottonwood is a Private, family-owned business that opened in 1990. Always highly regarded as a "Home away from Home" facility for our members. Cottonwood has continued to flourish and maintain it's high quality of standards for over 35 years and there is no stopping our continued commitment to enhance our facility. Our leaders are highly skilled, passionate about golf, eager to mentor new Professionals all while maintaining a sense of community that is unwavering.

Cottonwood strives to provide an industry leading experience to all our members and their guests. Membership satisfaction is of paramount importance and is the main focus for all of our operations.

Cottonwood is seeking a dynamic and career oriented individual to join the PGA of Canada team within the Golf Operations department. The successful candidate will be enthusiastic, energetic, inquisitive and possess the following skills:

- Member in good standing with the PGA of Canada
- Experience at a Private club is a benefit, but not a requirement for application
- Strong communication and interpersonal skills
- Passion for the business of golf
- Ability to thrive, and succeed in a team environment
- Knowledge of Jonas POS system and Golf Genius event software is an asset
- Experience with TrackMan Launch Monitor is an asset
- Organization, time management, and multi-tasking skills
- Commitment to creating and delivering a world-class experience



The successful applicant will play a key role in all elements within the Golf Operations department. The specific responsibilities will include, but not limited to: member service, promoting club culture, member events and league coordination, supervise pace targets and tee sheet management, growing our teaching and coaching business, and assist in club fitting.

**Key areas for your personalized Professional growth & development:**

- Schedule, hire & train Golf Shop team members
- Schedule, hire & train Starters & P/A team members
- Create a fun and engaging seniors league with weekly games and special events
- Corporate Charity Events - assist with the booking, organization, preparation, setup, take-down, planning and execution of events
- Corporate Sales - point of contact, assisting corporate clients with all requests, placing various corporate orders with proper follow up & invoicing
- Member Events - booking, organization and execution of Ryder Cup, Member/Guest, Club Championships and all special member events
- Tee Sheet Management - ensure maximum play for all members and guests
- Management Mentorship program - learn from our team of PGA Professionals

**Compensation:**

- Monthly salary \$3,600-\$4,300 - start date is scheduled to be March 1st, 2026
- Salary, length of term, and list of key responsibilities will be based upon experience and each Professionals current knowledge and efficiency with the listed team responsibilities
- PGA of Canada dues
- 80% teaching revenue (with guaranteed Bonus Program)
- Clothing, tournament, and education allowance
- Equipment package
- KPI bonus
- Corporate sales incentive for the Professionals





Interested candidates can submit a cover letter with a resume in confidence by **Saturday December 20<sup>th</sup>, 2025**

**Interviews to be conducted at anytime, and this posting could close early if the right candidate is found prior to the deadline.**

Please quote "Cottonwood Assistant/Associate Golf Professional" in the subject line of your email. Only individuals selected for an interview will be contacted. All communication will be held in strict confidence.

Please submit application to:

**Doug Repp**

Head Golf Professional  
Cottonwood Golf & Country Club  
[dougr@cottonwoodgcc.com](mailto:dougr@cottonwoodgcc.com)