



Position: Assistant/Associate Golf Professional

Facility:

The Edmonton Country Club, one of Alberta's premier private golf clubs, is located along the picturesque banks of the North Saskatchewan River minutes from downtown but seemingly far from the city. Established in 1896, the Edmonton Country Club is steeped in a tradition of excellence. The course was redesigned by famous Canadian golf architect Stanley Thompson between 1945-1947 and represents the best of Thompson's design features in a serene, parkland setting. With a full and active membership and a desire to continually enhance the facilities, the club completed an 18-hole green and bunker renovation in 2023-2024 and embraced an exciting new chapter in 2025.

Location:

Edmonton, Alberta

Deadline to Apply:

Friday, November 21st, 2025.

Website:

www.edmontoncountryclub.com

Job Summary:

Reporting to the Head Golf Professional, the Assistant/Associate Professional will play an instrumental role in leading the successful and efficient operation of our golf department. The successful candidate will be personable, professional, possess excellent communication skills, and will be member focused with first-hand experience in delivering exceptional service.

Responsibilities:

- Lead by example; presenting highest standard of professionalism for our team of golf professionals and supporting golf services staff to follow
- Assist in organization and execution of golf activities including, but not limited to, events/tournaments, member leagues, corporate/charity events, winter golf simulators, lesson programs, and the tee-time reservation system
- Corporate merchandise sales
- Assist with scheduling and supervising supporting Golf Operations team
- Receive merchandise, and manage Pro Shop inventory
- Tactfully enforce and maintain club policies
- Play golf with members
- Assist Head Professional as required and perform other duties and special projects as assigned.

Qualifications:

- Leadership desire and capability
- Strong communication and customer service skills
- Team player who wants to be involved in all aspects of Pro Shop operations
- Highly organized, efficient, and detail oriented
- Problem solving ability and focused on continually improving the member experience
- Experience teaching golf with a desire and capacity to be an active instructor
- Retail sales experience with an entrepreneurial approach
- Club fitting and club repair knowledge and experience
- Class A member of the PGA of Canada is an asset
- Experience and proficiency with Jonas, Golf Genius, Club Car Visage software are assets.

Compensation:

- 8–12-month position aligned with experience (potential for year round)
- Competitive salary aligned with experience (\$3,500 - \$4,500 per month)
- 100% of lesson revenue
- Equipment package and clothing allowance
- PGA of Canada dues reimbursed at end of golf season
- Tournament entry fee allowance
- Education allowance
- Sales incentive potential
- Year-round candidates will be eligible to enroll in the club's benefits program
- 2 weeks paid vacation at times compatible with operations of the club (12-month position)

Contact Information:

Interested candidates are invited to email their resume, in strict confidence, along with a detailed cover letter which addresses your qualifications and describes your alignment/experience with this position to:

Chris Hughes,
Head Golf Professional
chris.hughes@edmontoncountryclub.com

Applications will be accepted until **Friday, November 21st, 2025**. We thank you in advance for your interest, however only candidates moving to the interview stage will be contacted. Projected start for the successful candidate will be January 2026.