



The Glendale Golf & Country Club, a private 18-hole golf club located on the western side of Edmonton, is looking to hire for the position of General Manager. Reporting to the Board of Directors, the successful candidate will be responsible for all aspects of our Club. They will be the leader of our four departments: Golf Operations, Turf Care, Food & Beverage, and Administration. The General Manager is responsible to lead our team in delivering professional innovative service to our Membership, and promoting a culture of excellence. The candidate must possess demonstrated leadership, financial, business, and strategic skills which are necessary to manage the privately-owned facility.

The Glendale has become known as one of the best layouts and best maintained golf courses in Western Canada and we are looking at taking the rest of the operation to new, exciting heights. We take pride on being known as very family friendly while at the same time having hosted many City, Provincial, and National events both on the amateur and professional levels.

Duties:

- Works closely with the President and Board of Directors to ensure responsible and focused governance, process/practices, efficient day-to-day operations, and adherence to short/long term goals.
- Ensures the highest standard of quality, service, and Member satisfaction are met.
- Develops and closely monitors annual budgets; manages facilities, course conditions, and capital projects.
- Continually stays current on progressive management developments within the private club industry and ensures the Board and Senior Management Team are informed of how such changes can enhance Club performance.
- Directs the strategic planning process in conjunction with the Board.
- Oversees creative, innovative promotions, and communications.
- Proactively develops strategies related to the attraction and retention of Members.
- Maintains a high level of presence at the Club during regular and special events, becoming well known and highly approachable to staff, Members, and guests.

Qualifications:

- A proven track record as a Senior Manager/Supervisor at a premier facility.
- A 4-year degree and/or CCM/CCE designation preferred.
- Progressive leader with a strategic mindset; demonstrated ability to execute with a collaborative approach.
- Excellent team leader with strong leadership and management skills with the ability to inspire staff.
- A self-motivated, hardworking individual with a professional image.
- Enjoys and plays the game of golf.
- Excellent computer and presentation skills and ability to communicate at a very high level.
- Ability to deliver extraordinary service to Members, guests and employees.

Salary: The Club will offer an attractive compensation package, commensurate with experience, which includes a competitive base salary, bonus, and other benefits.

Deadline for Application: December 8th, 2019

Start Date: February 1st, 2020

We thank all applicants for their interest, but only those selected for an interview will be contacted. Qualified applicants are invited to submit their resume and cover letter to:

Danny Mikitka

Chair, Hiring Committee

resumes@theglendale.com

www.theglendale.com