



Tournament Manual

For More Information Please Contact:

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Dear PGA of Alberta Member,

Welcome to the 2020 PGA of Alberta Tournament Season. In the enclosed manual, you will find all the necessary information regarding our 2020 Tournament Program.

Some changes have been made to the tournament program for the upcoming season. We encourage you to read through this page in order to update yourself on what to expect in this coming season:

1. **Tournament Registration Process** - Registration for all tournaments has opened as of March 11th. Members will not have to pay for the event until 28-days prior to the tournament date. This will allow members to better plan their schedules in advance when determining which events they will sign up for.
2. **Tournament Eligibility** - There will be several changes to tournament eligibility this season that will allow members to play in more events. As we want to increase participation as much as possible, the following changes will be implemented:

Category II and III Members will now be able to participate in the Pro-Junior, Pro-Lady, and Pro-Senior Pro-Ams and the Pro-Pro Best Ball and Scramble team events. The Tournament of Champions and Pro-Assistant will remain Category I eligibility only as members must be employed at an approved facility to participate as per the conditions of competitions.

Registration will come on a first come, first serve basis. There will be no restrictions or priority given on when a certain category can register.

3. **Tournament Skins/Entry Fee** - Tournament Skins will now be added to the entry fee for all stroke play events which are the Golf Supply House Series and Championships. Since the vast majority of members play skins at tournaments, it was decided to include the \$20 per round into the entry fee to make it easier for members to enter skins and not have to carry cash to the tournament.
4. **Pro-Assistant** - The event will be hosted at Jasper Park Lodge GC this year on September 8 & 9. The Association has not held a tournament in Jasper since 2011 so we are excited for the opportunity to go back and host the Pro-Assistant there.

Room blocks have been announced for the event so we encourage you to secure your room as early as possible to take advantage of the preferred rates. [Click here to view.](#)

5. **Removal of Fall Championship** - After much discussion, it was decided to remove the Fall Championship from the 2020 season as it has been increasingly difficult to justify the cost of running this event. With the removal of the Championship, the Association can spread the sponsorship dollars to other tournaments to increase purses.
6. **Pro-Ams - Net Stableford** - The format this season for Pro-Ams will be a Net Stableford for the Pro-Junior, Pro-Senior, and Pro-Lady's. This will ensure scoring is transparent and the focus

remains on the team aspect while giving Pro-Ams a fresh new format.

7. **Ladies' Division** - Similar to the Seniors' Division events, we will be adding a Ladies' Division event to the GSH Series to give female Professionals another opportunity to compete against one another rather than just the Ladies' Championship.
8. **Shorts Policy** - We will be removing the temperature policy for wearing shorts at tournaments this season. Members are permitted to wear shorts at any tournament they choose as long as the dress code policy including the host club's policy is adhered to.

All Members are required to fill out the Tournament Eligibility Form online on an annual basis prior to competing in any events to confirm eligibility for Association tournaments. Members will be put into one of three possible categories depending on their facility and their employment status (full-time/part-time). These categories will then confirm eligibility for 2020 events. This form is online and no Member will be allowed to enter a tournament until the form is received and approved by the office staff.

We hope you find the time this season to compete in a few of our Association's Tournaments! Please provide us with your feedback as the season moves along,

Chris Paskin & Chris Schatzmann
Trevor Rioux

PGA of Alberta Tournament Committee Chairs
PGA of Alberta Tournament Manager

PGA OF ALBERTA TOURNAMENT HOSTING

HOSTING INDIVIDUAL EVENTS

Golf Supply House Series

This series consists of 6 one-day events and 2 two-day events, equaling to a total of 10 rounds. They are usually held on Monday or Tuesday mornings, however, as the Association moves forward these events could be held on any day throughout the week and at any time of day at the host club's discretion. Field sizes range between 40 and 70 players, so the clubs are being asked for up to 20 tee times for groups of three playing every ten minutes, a maximum of 3 1/2 hours of tee times, or a full crossover start.

HOSTING TEAM EVENTS

Team Match Play Championship (Mid-May)

Approximate Revenue \$5,000

The Team Match Play Championship features two PGA of Alberta Members participating in a team match play format. The Team Match Play Championship will have an opening round in the North and South. The format for the opening rounds will be a two-man best ball qualifier to determine rankings for the first round of the tournament. A meal will follow the opening qualifying round.

Tournament of Champions (Late May/Early June)

Approximate Revenue \$10,000

The Tournament of Champions features a Class A Head Professional, Executive Professional, or *Head Teaching Professional and their previous year's Club Champion, competing in an 18-hole best ball tournament. The event is usually held as a 10:00am or 1:00pm shotgun, with a meal following the round. *Head Teaching Professional are eligible to participate in the Tournament of Champions as long as their Facility/Academy is attached to an approved PGA of Alberta Golf Course.

Pro-Pro Scramble (Late May/Early June)

Approximate Revenue \$6,000

The Pro-Pro Scramble features two PGA of Alberta Members participating in a team scramble format. The shotgun event is usually held as an 10:00am or 1:00pm shotgun, with a meal following the round.

Pro-Lady (Mid-June/July)

Approximate Revenue \$9,000

The PGA of Alberta runs two Pro-Lady events, one in the Edmonton area and one in the Calgary area. The Pro-Lady consists of one PGA of Alberta Professional paired up with a Female Amateur in a team net stableford format. Each event features a maximum of 50 teams and is usually held as a 10:00am or 1:00pm shotgun, with a meal following the round.

Pro-Junior (July/August)

Approximate Revenue \$10,000

The PGA of Alberta runs one Pro-Junior event, which will cycle between the North (Edmonton) and the South (Calgary) every year. The Pro-Junior consists of one PGA of Alberta Professional paired up with a Junior Golfer (18 & under) in a team net stableford format. The event features a maximum of 60 teams and is usually held as a 10:00am or 1:00pm shotgun, with a meal following the round.

Pro-Senior (August)**Approximate Revenue \$10,000**

The Pro-Senior consists of one Golf Professional paired up with a Senior Member (50 & older) in a team net stableford format. The event features a maximum of 50 teams and is usually held as a 10:00am or 1:00pm shotgun, with a meal following the round.

Pro-Pro Best Ball (September)**Approximate Revenue \$6,000**

The Pro-Pro Best Ball features two PGA of Alberta Members participating in a team best ball format. The shotgun event is usually held at 10:00am with a meal following the round.

Pro-Assistant (September)**Approximate Revenue \$14,000**

The Pro-Assistant features an Head Professional (Class A), Executive Professional (Class A) or Head Teaching Professional (Class A) with one of their Assistant/Apprentice Professionals from their facility. This event is a 2-day 36-hole tournament, (six holes each day played in a different format: best ball, scotch ball and scramble). The maximum field size is 60 teams, with the shotgun starting at approximately 10am both days, with a meal following the round each day.

HOSTING CHAMPIONSHIPS

PGA of Alberta Championship**Approximate Revenue \$10,000**

The PGA of Alberta Championship is the Association's flagship event, open to all Category I & II Members of the PGA of Alberta as well as all Life and Retired Members. The field usually consists of 100 players but we ask that the event be open to a maximum of 144. Tee times ideally begin between 7am and 8am both days, with players being provided a meal following their round. Play is in threesomes playing in 10-minute intervals. This event also includes a Pro-Am known as our Media Day, one day prior to the Championship and features approximately 4-6 groups including PGA of Alberta Past Champions and other invited guests including media members, PGA of Alberta Sponsors and members of the host club.

Club Pro Championship**Approximate Revenue \$5,000**

The PGA of Alberta Club Pro Championship is a two-day, 36-hole Championship open to all Category I PGA of Alberta Executive Professionals (Class A), Head Professionals (Class A) and Head Teaching Professionals (Class A). The field is typically in the range of 60 players, with a maximum field size established at 80 for this event. Ideally tee times begin between 7am and 8am both days, with a meal following both rounds. Play is in threesomes playing in 10-minute intervals.

Assistants' Championship**Approximate Revenue \$6,500**

The Assistants' Championship is open to all Category I Assistants Professionals (Class A), Teaching Professionals (Class A) and Apprentice Professionals of the PGA of Alberta in good standing working at an Approved Golf Course/Teaching Centre. The field usually consists of 80 players but we ask that the event be open to a maximum of 120. Tee times ideally begin between 7am and 8am both days, with players being provided a meal following their round. Play is in threesomes playing in 10-minute intervals.

Seniors' Championship

Approximate Revenue \$3,500

We have traditionally required between 12 and 15 tee times per day to accommodate the field for the Seniors' Championship. Tee times for the first day typically begin in the afternoon with a meal to follow for all competitors. Tee times on the second day begin in the morning with a meal to follow during the prize presentation.

Ladies' Championship

Approximate Revenue \$1,000

This Championship features a small field size of 8-12 players and includes a meal following both rounds of competition.

CLUB INFORMATION

Tournament Formats

Championships	18 Hole Tee Times on two consecutive days, threesomes, 10 min intervals
GSH Series	18 Hole Tee Times, threesomes, 10 min intervals
Team Events	18 Hole Tee Times, 10 min intervals

Field Sizes

Championships	Maximum 144, Average varies depending on Championship type
GSH Series	Maximum 80, Average 50
Team Events	Maximum 120, Average 100

Club Responsibilities

- For Championships and GSH Series (2-day) - create pin sheet for each day of play based on PGA of Alberta template.
- Prize presentation executed by Host Professional immediately after completion of event.
- Determine tee placement prior to event based on tournament conditions and weather forecast.
- Check conditions of course prior to event date to ensure proper playing conditions.
- Marking course for accurate Golf Canada, supplemental and local rules (as required).
- Provide Carts, Meals & Practice Balls on Driving Range for all players.
- Provide volunteers as required (Championships) to assist with scoring & spotting.
- Coordinate all meals as players finish their round or prior to starting.
- Make pro shop gift certificates for amateur prizes (Pro-Am events only).
- Distribute and collect PGA of Alberta tee markers.
- Provide both the office staff and Referees with carts for marshalling, ruling purposes.
- Support PGA staff onsite with any course rulings or disputes.

Benefits to Club (per player per day)

Carts	\$15 (Team Events only)
Green Fee	\$20 (Championships and Team Events only)
Meals	\$25 (Championships, GSH Series (2-day) and Team Events only)

Other Benefits

Gift Certificates and Prizes at Pro-Am Events \$3,500 - \$4,500

TOURNAMENT EXECUTION

Communication Plan

The PGA of Alberta follows a communication plan for each of its events, beginning in the winter prior to the tournament season. This plan is designed to enable the office staff to work in conjunction with the host professional and host club staff to produce the highest quality event possible for all participants.

Year Round - PGA of Alberta office staff contacts potential hosts for the following tournament season.

March 1 - Tournament schedule is finalized for the season ahead.

One month prior to event - Office staff to confirm specific food & beverage requirements with host club food & beverage manager (meal, time that meal is required, cost, etc.).

Two weeks prior to event - Office staff or member of PGA of Alberta Tournament Committee to contact host professional to update preparation for event (likely field size, number of start times required, arrival day/time for tournament staff, pin sheet needs).

One week prior to event - Office staff to contact host superintendent through host professional to determine pin locations, tee locations, and any other course set-up issues.

Day before event - For North events and some South events, office staff will arrive the day before the event to drop off tournament trailer containing tee markers for the next day's round (depends on event type).

Day of event - Tournament staff to arrive on site at one hour before the first time for Series events, or at minimum two hours before the shotgun for Team events - tee markers to be sent out on the golf course with host superintendent to prepare the golf course for participants. If alternate arrangements need to be made (i.e. earlier arrival time for pins / tees), please contact office in advance.

Upon completion of event - Office staff to request an invoice be sent to the PGA of Alberta, to be paid by cheque after approval by the Tournament Coordinator.

Yardage Guidelines

Championship Events	6,700 yards - 7,000 yards
Golf Supply House Series	6,500 yards - 6,800 yards
Seniors' Championship	6,200 yards - 6,400 yards
Ladies' Championship	5,800 yards - 6,100 yards
Team Events - Professionals	6,500 yards
Male Amateurs	6,100 yards
Female Amateurs	5,500 yards

*Female Professionals will play at approximately 85-90% of the stipulated yardage in all events open to male and female Professionals. Yardage will be determined by the office staff in conjunction with the host superintendent and host professional but will play at a maximum of 6,300 yards for

females.

Onsite Responsibilities

Upon arrival at the tournament site on the day of the event, the tournament staff will be responsible for the following: Registration of Participants, Starting, Scoring, Referees and Marshalling.

PGA OF ALBERTA TOURNAMENT ELIGIBILITY

The employment status of a PGA of Alberta Member will be the major determining factor in which events, if any, they can play. The PGA of Alberta has developed a list of Approved Facilities* and certain restrictions will be placed on Member participation in events depending upon their employment status as it relates to these facilities and their hours worked in the golf industry. Members whose employment changes during the season must notify the PGA of Alberta office within 5 business days and will be subject to review and possible Category re-assignment by the Eligibility Committee which is a subcommittee of the Tournament Committee.

A Member must be working a minimum term of 5 months of the calendar year to be eligible to participate in Category I & II PGA of Alberta tournaments. An exception will be made for Members going through post-secondary education who can only work 4 months or less during the season.

All Members wishing to participate in tournaments are required to submit the PGA of Alberta Tournament Eligibility Form below prior to having their event registration accepted and confirmed. Upon submitting the form and indicating their place of employment and hours worked, the Member will be placed in one of three categories:

Category I

A Member working full-time (35+ hours/week for period of employment, minimum 5 months) at an Approved Golf Course* or at an Approved Teaching Centre* shall be eligible to register and compete in all tournaments that is permitted to their Membership Category.

Category II

A Member working full-time (35+ hours/week for period of employment, minimum 5 months) in the Golf Industry including:

1. Equipment/Accessory/Apparel Representative
2. National/Provincial Association Representative
3. Other full time occupations as approved by the Eligibility Committee

OR at a Golf Facility that is not on the Approved Facility list shall be eligible to register and compete in the following tournaments: **PGA of Alberta Championship, Seniors' Championship, Ladies' Championship, Team Match Play Championship, Golf Supply House Series, Pro-Pro Best Ball, Pro-Pro Scramble, Pro-Junior, Pro-Lady, Pro-Senior, Seniors' Division, Ladies' Division**

Category III

A Member not working full-time in the Golf Industry shall be eligible to register and compete in the following tournaments: **Team Match Play Championship, Golf Supply House Series, Pro-Pro Best Ball, Pro-Pro Scramble, Pro-Junior, Pro-Lady, Pro-Senior, Seniors' Division, Ladies' Division**

*An Approved Golf Course and Approved Teaching Centre will be defined as per the following:

Approved Golf Course: All golf courses with a minimum of 9 holes and a minimum of 2,500 yards employing a PGA of Canada Class A Member or Associate Professional and operating in the province of Alberta will be approved. All PGA of Canada Class A Members and Associate Professionals working full time at the facility will be deemed to be working at an Approved PGA of Alberta Golf Course.

Approved Teaching Centre: All Outdoor Driving Ranges with a minimum of 30 yards in width and 200 yards in length featuring a minimum of 10 hitting stalls and operating in the province of Alberta shall be Approved Teaching Centres. All PGA of Canada Class A Members and Associate Professionals working full-time at the facility will be deemed to be working at an Approved PGA of Alberta Teaching Centre.

All Indoor Teaching Centres with a minimum of 10 yards in width featuring a minimum of 3 hitting stalls and operating in the province of Alberta shall be Approved Teaching Centres. All PGA of Canada Class A Members and Associate Professionals working full time at the facility will be deemed to be at an Approved PGA of Alberta Teaching Centre.

Exemptions: The PGA of Alberta Board of Directors has granted exemptions from the working requirements stated in the above Rules and Regulations to Members in the Retired and Life Categories of Membership, allowing them to compete in all events open to Category II Members.

The PGA of Alberta Board of Directors may provide exemptions for participation in sanctioned tournaments, to PGA of Canada Class A Members who have been active Class A Members for a minimum of 20 years but is not working at an Approved PGA of Alberta Golf Facility.

PGA OF ALBERTA **PLAYERS' AGREEMENT**

By registering for a tournament, all competitors are agreeing to the following:

1. I have read and agree to the Tournament Rules and Regulations established in this manual and agree to abide by the Rules of the Tournament Committee.
2. I agree to abide by any amendments that are deemed necessary.
3. I agree to conduct myself both on and off the golf course in a way befitting the PGA of Canada and PGA of Alberta By-Laws and Rules and Regulations.
4. I agree to co-operate with the media upon a request for an interview.
5. I agree to abide by decisions of the Tournament Committee and will accept its decision as final.
6. I agree to abide by the conditions listed for each tournament that I may enter.
7. I agree that I will not share any part of the prize money that I may win in a Tournament with any other contestant. I will not enter any arrangement under which I could have a financial interest in any other player's prize money (such as through prize splitting or prize money "insurance").
8. I agree to that it is my responsibility to ensure my caddie, should I decide to bring one to an event, is aware of all etiquette in the game of golf as well as the Rules of Golf and all Local Rules & Regulations as they pertain to caddies and the use thereof.

PGA OF ALBERTA **ORDER OF MERIT**



All players entering PGA of Alberta sanctioned tournaments are eligible for Order of Merit Points.

PGA of Alberta Championship winner will receive 50 points, 2nd place = 45, 3rd = 44...

Assistants' & Club Pro Championship winners will receive 40 points, 2nd place = 35, 3rd = 34...

Golf Supply House Series (2-day) winners will receive 35 points, 2nd place - 30, 3rd place - 29....

Golf Supply House Series (1-day) winners will receive 20 points, 2nd place - 15, 3rd place - 14....

Ladies' Championship winner will receive 20 points, 2nd = 15, 3rd = 14...

Order of Merit winners will be the players with the most points accumulated during their **best five rounds** throughout the season. Ties will be broken by higher placements in additional events.

*Order of Merit Points are not awarded for the Seniors' Championship, Team Events, Pro-Ams or Seniors'/Ladies' Division events.

PGA OF ALBERTA **ORDER OF MERIT CHAMPIONS**

The PGA of Alberta Office will keep records of all points accumulated. Recognition will be given at the awards banquet to the top finisher in each of the following categories: Head Professional, Assistant Professional and top Female Professional.

2019 Order of Merit Champions

Head Professional: Dallas Cantera, Cardiff G&CC

Assistant Professional: Riley Fleming, Lynx Ridge GC

Female Professional: Marsha Rogers, Derrick G&WC (The)

PGA OF ALBERTA **PLAYER OF THE YEAR**

The Player of the Year will be separate from the Order of Merit. The choice will be made by a selection committee, upon review of scoring averages, money earnings, and competition levels. The award will be presented at the PGA of Alberta Awards Banquet.

2019 Player of the Year

Wes Heffernan

Dynamic Motion Golf Performance Centre



PGA OF ALBERTA **NATIONAL ASSISTANTS' TEAM**

Congratulations to our 2019 Team Members

- **Riley Fleming** - *Lynx Ridge GC*
- **Wes Heffernan** - *Dynamic Motion Golf Performance Centre*
- **Craig Gibson** - *PGA of Alberta Member*
- **David MacComb** - *Blackhawk GC*



PGA OF ALBERTA **NATIONAL HEAD PRO TEAM**

Congratulations to our 2019 Team Members

- **Scott Borsa** - *Devon GC*
- **Dallas Cantera** - *Cardiff G&CC*
- **Jeff Cuthbertson** - *Stony Plain GC*
- **Weston Gillett** - *Lacombe G&CC*

